

#### COMMITTEE TITLE: Audit & Scrutiny

DATE: 11<sup>th</sup> July 2023

REPORT TITLE:	Scrutiny Work Programme 2023/24
REPORT OF:	Emily Yule

#### REPORT SUMMARY

The Constitution requires that the Audit & Scrutiny Committee agrees its Scrutiny work programme at each meeting of the Committee. This report provides an update of the current scrutiny work programme and is set out in Appendix A.

#### RECOMMENDATIONS

R1. That the Committee considers and agrees the 2023/24 Scrutiny work programme as set out in Appendix A with any additions agreed by the committee at the meeting.

#### SUPPORT ING INFORMATION

#### 1.0 REASONS FOR RECOMMENDATIONS

The Constitution requires that the Audit & Scrutiny Committee agrees its Scrutiny work programme at each meeting of the Committee.

#### 2.0 BACKGROUND INFORMATION

At the Annual Council it was agreed that the committee structure would include the introduction of an Audit & Scrutiny Committee.

In relation to new scrutiny matters under its Terms of Reference any scrutiny matter identified by members must be agreed Audit and Scrutiny Committee.

The Audit & Scrutiny Committee also has responsibility to review decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions. In addition, it has responsibility for the monitoring of Council service performance, including Performance Indicators and Formal Complaints.

The Scrutiny work programme should not include management or staffing, issues which are the responsibility of the Head of Paid Service.

## 3.0 FINANCIAL IMPLICATIONS

## Name & Title: Tim Willis, Director – Resources & Section 151 Officer Tel & Email: 01277 312500 / <u>tim.willis@brentwood.rochford.gov.uk</u>

There are no direct financial implications arising from this report.

## 4.0 LEGAL IMPLICATIONS

# Name & Title: Claire Mayhew, Joint Acting Director – People & Governance & Monitoring Officer

Tel & Email 01277 312500 / claire.mayhew@brentwood.gov.uk

There are no direct financial implications arising from this report.

## **5.0 Economic Implications**

## Name/Title: Phil Drane, Corporate Director (Planning & Economy) Tel/Email: 01277 312500/philip.drane@brentwood.gov.uk

There are no direct economic implications from this report.

**6.0 Other Implications** (where significant) – i.e. Health and Safety, Asset Management, Equality and Diversity, Risk Management, Section 17 – Crime & Disorder, Sustainability, ICT.

None

REPORT AUTHOR: Name: Emily Yule Title: Strategic Director Phone: 01277 312500 Email: Emily.yule@brentwood.gov.uk

## APPENDICES

Appendix A: Draft Scrutiny Work Programme – July – 2023/24

### **BACKGROUND PAPERS**

None

## SUBJECT HISTORY (last 3 years)

Council Meeting	Date
The Audit & Scrutiny Committee agrees its Scrutiny work programme at each meeting of the Committee.	